

## **ZONING COMMISSION MINUTES September 27, 2023 – 6:30 PM**

**Call to Order:** Meeting called to order by chair Bruce Carey at 6:30pm.

**Present:** Commissioners Travis Nolan, Jim Borgeson, John Woordbury and Bruce Carey were present. Also Present was Zoning Administrator Jay Gallagher, Village Treasurer Kari Hufnagle and Village Administrator/Clerk Daisha Nolan. Commissioner Jim Jonasen was absent.

**Review of Agenda:** No changes were made to the agenda.

**Approval of Minutes:** A motion was made by Borgeson to approve the minutes from September 6, 2023 regular session, as presented, and public hearing minutes from September 6, 2023, seconded by T. Nolan. MCU

**Public Input:** None

**Zoning Administrator Report:** Jay Gallagher reported on permits being closed out. He pointed out a few items he has been questioned on. Demo is available without a permit, but to inform those doing so that materials must be disposed of properly. Distance from Well to Structure was suggested to be between 5 to 10 feet. Roof replacements do not require a permit.

**Review of issued permits:** A list of permits issued in September was issued.

**Correspondence:** A letter of warning due to a hobby farm violation has been issued to residents on Marsik Road. They have been provided a 30 day window to remove animals. The office staff will follow up with them as well as the Village Marshall.

**Information from the chair:** The next regularly scheduled meeting will be October 25, 2023 at 6:30pm.

**Adjournment:** The meeting adjourned at 7:05pm.

Respectfully submitted,

*Daisha Nolan*

Daisha Nolan, Village Administrator