

## **PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES**

**March 28, 2023 CTO 5:30pm**

**ROLL CALL:** The following answered to roll call - Chair Eric Anderson, Trustees Nate Sapik, Adam Buchanan and Village President Jim Jonasen. Also present Public Works Lead Pat Coughlin: Village Administrator Daisha Nolan.

**REVIEW OF AGENDA:** Item D will be removed with nothing new to report.

**MINUTES:** A motion was made by Sapik to approve the regular session minutes, as presented, from February 28, 2023, seconded by Buchanan. MCU

**PUBLIC INPUT:** No public input.

### **NEW BUSINESS:**

- A. Operator Report:** P. Coughlin provided reports for February and March with completed tasks.
- B. 2022 Road Paving Plan/Road Tour plan - 5 year plan -** NO changes were made to the current plan in place. Ditching equipment was discussed.
- C. Boat Landing and Stormwater Runoff Grant:** A meeting has been scheduled with the DNR Waterway Commission on April 11, 2023 at 8:30AM. President Jonasen will attend via zoom to discuss the Village's need to amend the boat landing grant to pursue repairs needed from Ice Heaving at the Boat Landing. An update will be provided at the April Board meeting.
- D. (Removed)**
- E. Road Permit Review:** Anderson did research on how other areas handle road limits in the winter months. Suggestions were made to follow the county with signs and include no thru traffic. Bridge signs would be needed also. Anderson will look into how the county handles permits and the topic will remain on the agenda for further discussion next month.
- F. Addition of Full-Time Public Works Position:** Need for full time in winter is possible depending on the weather. There will be full time work available in the summer season with mowing needed. Employees that are currently working a minimum of 23 hours a week with the intention of remaining in the position for a year will need to be enrolled in the WRS season. The current employment set up of one full time and two on call employees will remain in place. When the need to hire a second full time position is approached, the job will be posted.
- G. Letter Regarding Snow Clean Up by Village - 6875 S Fitch Ave.:** The situation surrounding snow placed on personal property in December of 2022 was discussed. A letter will be provided to the resident ensuring clean up for this one singular time.
- H. 2022 Future Agenda Items - Auditorium Restoration Projects:** Nothing new to report.
- I. Alternate Snow Removal Locations:** The Village land previously used as a dump and Village land located in the Industrial Park were both discussed as alternatives for next year, should we experience a snowfall similar to that of 2022-2023. This is researched to be sure that the ball field remains usable for life link in the even of an emergency.

**CORRESPONDENCE:** None

**INFORMATION FROM THE CHAIR:** The next regular meeting is tentatively scheduled for April 25, 2023 at 5:30pm.

**ADJOURNMENT:** The committee adjourned at 6:32pm.

Respectfully Submitted,

*Daisha Nolan*

Daisha Nolan, Village Administrator/Clerk