

## **VILLAGE BOARD MINUTES Tuesday, February 14, 2023 – 7:00pm**

**PRESENT:** Meeting called to order at the Auditorium by Village President Jim Jonasen at 7:00pm. The following answered the roll call: President Jim Jonasen, Trustees Jason Vee, Adam Buchanan, Jim Smith, Nancy Paulson (Online), Eric Anderson, and Nathan Sapik (Online). Also present were: Village Administrator/Clerk Daisha Nolan, Village Attorney Kyle Torvinen (Online), LNVFD Fire Chief Jake Fuller and Village Marshall Pete Witt.

**POSTING:** The agenda was posted at the Auditorium, Post Office, Midland Marketplace and the Village Website.

**PUBLIC INPUT:** None

**Approval of Clerk's minutes:** A motion was made by Smith to approve the regular session minutes, as presented, from the January 10, 2023 regular meeting, seconded by Buchanan. MCU

**Treasurer's Report:** Nolan presented the Treasurer's Report with no abnormalities.

**Approval of Invoices:** Invoices were reviewed. A motion was made by Anderson to approve the payment of invoices, as presented, seconded by Sapik. MCU Invoices for Dahlberg Light and Power (Pole Repair) and Courtney Johnson for nuisance animal removal were not approved. Nolan will make contact with these vendors to discuss the invoices.

**PUBLIC WORKS:** Public Works Chair Anderson reported on the January committee meeting. President Jonasen shared that the Village has been approved for a grant towards Stormwater Design near the Boat Landing through the Army Corps of Engineering.

- Dairy Queen Dock Purchase Recommendation: Still awaiting quotes.

**PUBLIC SAFETY:** Public Safety Chair Vee reported on the February meeting. No action will be taken on wake ordinances for Lake Nebagamon.

- Village Marshall Pete Witt gave his monthly report as well as the annual 2022 report.
- The LNVFD report for January as well as the 2022 annual was provided by Fire Chief Jake Fuller.
- **Fire Department Truck Tire Quote:** A motion was made by Anderson to approve the purchase of 7 Michelin tires for the fire dept as quoted from Pomp's Tire Service with funds from Truck Maintenance budget line, seconded by Vee. MCU

**FINANCE COMMITTEE:** Jonasen reported on the January meeting.

- **DNR Boat Landing Grant Amendment - Resolution:** Jonasen read the resolution drafter to accompany the boatland grant amendment. A motion was made by Vee to adopt the resolution as presented, seconded by Buchanan. MCU
- **Employee Vacation Policy Recommendation:** Changes were recommended to require employees to payout 3 excess vacation days at the completion of the year for a clear policy for WRS annual reconciliation. A motion was made by Vee to adopt the changes to the vacation policy as stated, seconded by Smith. MCU
- **Financial Policy Recommendation:** Recommendations were made from the Finance Committee to incorporate a detailed policy for WRS Annual reconciliation in regards to payroll lag. A motion was made by Anderson to adopt the proposed financial policy for WRS Annual Reconciliation, seconded by Buchanan. MCU
- **2022 Reallocation of Surplus Funds:** A report was provided to the board members detailing the figures used to calculate the amount of surplus funds from 2022 to be reallocated to the 2023 budget, totaling \$86,855.53. This topic will be placed on the committee agendas to gather requests and suggestions to be discussed at the March board meeting.

**PLANNING AND DEVELOPMENT:** No January meeting was held.

**ZONING COMMISSION:** Nolan reported on the January Zoning meeting. The commission continues to discuss potential commercial areas in the village and the possibility of conditional use permits for commercial uses. Douglas County's draft for conditional uses related to campgrounds was reviewed.

**SEWER COMMISSION:** Nolan provided an update from the Sewer Commission and financial reports. Continued efforts for telescoping valve designs are being pursued, the ordinance outlining billing and fees was reviewed with no changes to be made.

**CORRESPONDENCE:** Douglas County road striping request was provided, the Village will not present. An article outlining Board of Review FAQs was provided.

**OTHER BUSINESS:**

- **Employee Resignation:** Katy Hursh, village treasurer, has submitted her resignation. A motion was made to advertise to hire at 30 hours a week, with negotiation for WRS requirement totals, seconded by Vee. MCU

**INFORMATION FROM THE PRESIDENT:**

- The next regularly scheduled board meeting will be on March 14, 2023 at 7pm.
- There is a Spring Primary to be held on February 21, 2023. Spring election will be held on April 4, 2023.

**CLOSED SESSION:** The Village Board will not go into closed session.

**ADJOURNMENT:** The board adjourned at 7:49pm.

Respectfully submitted,  
***Daisha Nolan***, Village Clerk  
Village of Lake Nebagamon