

## **SANITARY SEWER COMMISSION MINUTES: January 25, 2023 – 5:00pm**

**CALL TO ORDER:** Village Administrator Daisha Nolan called the meeting to order at 5:00pm.

**ROLL CALL:** Commissioners Greg Neve and Sean Smith were present. Also present Village Administrator Daisha Nolan and Operator John Stack. Village Treasurer Katy Hursh and Sewer Commission Chair Bill Anderson were absent.

**REVIEW OF AGENDA:** No changes were made to the agenda.

**PUBLIC INPUT:** None

**CLERK'S MINUTES:** A motion was made by Neve to approve the regular session minutes, as presented, from December 7, 2022 seconded by Smith. MCU

**PAYMENT OF INVOICES:** A motion was made by Neve to approve the payment of invoices, seconded by Smith. MCU

**TREASURER'S REPORT:** Nolan presented the Treasurer's Report with no abnormalities.

**OPERATOR'S REPORT:** Sewer operator John Stack presented a report for January 2023. Cross training with Village Public was discussed with details of requirements included in Operator report.

### **MAINTENANCE REPORT**

**Maintenance Schedule:** Vent Modifications were discussed and will be placed on the agenda for discussion in February.

**Pond Maintenance:** Pond Maintenance will be revisited in the Spring. No maintenance needs at this time.

### **OLD BUSINESS:**

**Telescoping Valve at Ponds:** Vent improvements were discussed. There is a current estimate from Wren Works. The commission discussed the possibility of finding more estimates. This item will remain on the agenda for next month also.

**Lift Station Generator maintenance:** No maintenance discussed.

**Air Release Valves:** This will be a task to discuss in the Spring season with some assistance needed from the Village Public Works department for locating.

**Manhole Maintenance:** No current needs discussed.

**Public Works Cross Training:** Daisha will share the details included in the Operator's report with the current Public Works part-time employees for an introduction to requirements.

### **NEW BUSINESS**

**Ordinance Review: §4(6)and(7): Sewer Service Special Hook Up Fees:** Suggestions submitted by a local resident were reviewed and discussed. No motions were made to recommend changes to the current ordinance. Fees will remain as stated.

**CORRESPONDENCE:** None

**INFORMATION FROM CHAIR:** Next meeting is tentatively scheduled for February 22, 2023 at 5:00pm.

**CLOSED SESSION:** The commission did not go to a closed session. The need for a closed session was noticed in error.

**ADJOURNMENT:** The commission adjourned at 5:58pm.

Respectfully submitted,  
*Daisha Nolan*, Village Clerk  
Village of Lake Nebagamon