

SANITARY SEWER COMMISSION MINUTES: October 26, 2022 – 5:00 pm

CALL TO ORDER: Sewer Commission Chair Bill Anderson called the meeting to order at 5:00pm.

ROLL CALL: Sewer Chair Bill Anderson, Commissioners Sean Smith, Howard Levo were present. Also present Village Administrator Daisha Nolan and Village Treasurer Katy Hursh. Sewer Operator John Stack attended virtually.

REVIEW OF AGENDA: No changes were made to the agenda.

PUBLIC INPUT: None

CLERK'S MINUTES: A motion was made by Levo to approve the regular session minutes, as presented, from September 28, 2022 seconded by Smith. MCU

PAYMENT OF INVOICES: A motion was made by Anderson to approve the payment of invoices, seconded by Levo. MCU

TREASURER'S REPORT: Nolan presented the Treasurer's Report with no abnormalities. Special Assessments will be submitted to the county if not paid by Nov. 11. Payment plans are offered if needed.

OPERATOR'S REPORT: John Stack provided the monthly report. Shutdown will happen sometime on Monday.

MAINTENANCE REPORT:

- A. Maintenance Schedule:** Maintenance is currently caught up.
- B. Pond Maintenance:** Anderson spoke to Pat Coughlin (PW) to clean up from the fire truck. Chalk and grade

OLD BUSINESS- Action Items:

- A. Telescoping Valves at Ponds:** Smith quizzed Tom Dye for modification for vents to prevent burping prints at no cost, at very least.
Flow meter quote reviewed from Tech Sales Co. Current meter no longer has service offered. A motion was made by Smith to purchase the Flow meter from Tech Sales Co. as quoted at \$7,563.30. BA seconded by Anderson. MCU
- B. Lift Station Generator Propane:** Al Hauser leaving will be moving to a new company and will no longer be available.
- C. Air Release Valves:** Hold off until spring.
- D. Manhole Maintenance:** PW has completed needed maintenance for the year.
- E. 2023 Working Budget:** Contracted work with the Village of Lake Nebagamon Public Works Department was implemented as an annual fee. Set at \$6000.00 for 2023.

NEW BUSINESS:

- A. Public Works Cross Training:** Discuss with new Public Works part time employee Preston Coughlin about beginning training on sewer system operations. 2yrs of experience suggested for a sewer license, a training permit offered during the process.

CORRESPONDENCE: None

INFORMATION FROM CHAIR: Next meeting is tentatively scheduled for November 30, 2022 at 5:00pm.

CLOSED SESSION: A motion was by Anderson to move to closed session under section 19.85(C)(1) regarding employee wage review, seconded by Smith. MCU

The commission returned from closed session at 6:15pm. A motion was made by Anderson to award a 5% raise as mirrored by the Village suggestions for other Village Employees to Sewer Operator John Stack, seconded by Smith. MCU

ADJOURNMENT: The commission adjourned at 6:17pm.

Respectfully submitted,
Daisha Nolan, Village Clerk
Village of Lake Nebagamon