

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

July 28, 2021 CTO 7:30pm

ROLL CALL: The following answered to roll call - Chair Bob Anderson, President Jim Jonasen, and Trustees Eric Anderson and Adam Buchanan. Also present: Public Works Operator Pat Coughlin, Village Administrator Amy K. Huber and Village Clerk Daisha Nolan.

REVIEW OF AGENDA: No Changes

MINUTES: A motion was made by Jonasen to approve the regular session minutes, as presented, from July 7, 2021 as presented, seconded by Buchanan. MCU A motion was made by Jonasen to approve the closed session minutes, as presented, from July 7, 2021 seconded by Buchanan. MCU

PUBLIC INPUT: Ashley Vande Voort shared concerns and findings of maintaining the rain garden located at the beach. While the contract to maintain the rain garden has expired, the committee would like to research solutions to maintaining the rain garden area moving forward. Ashley will look at the rain garden and send suggestions and recommended resources to the office.

NEW BUSINESS:

- A. Operator Report:** Pat Coughlin provided details on work done throughout the past month
- B. Weekend Bathroom Schedule:** President Jim Jonasen questioned what the plan was for cleaning the bathrooms the remainder of the summer. A second auxiliary cleaner has been hired to assist with the weekends.
- C. Salt Shed:** Bob Anderson and Eric Anderson will meet with Don Harvey at the salt shed before the next meeting to discuss options.
- D. Entrance Sign to the Community:** the concrete near the entrance will be broken out by the public works employees to begin creating a new entrance sign. It was suggested to contact Tiger Manufacturing through Northwestern High School to manufacture a new sign and the Garden Club to help with landscaping.
- E. No Littering Signs:** No littering signs are needed in the beach area, basketball court, the auditorium and the campground. Daisha will research options.
- F. Truck Allowance:** The current mileage policy will be used for the time being.
- G. Culvert Sizes -** Smaller culverts are sometimes warranted. A proposed ordinance change will be presented the next committee meeting.
- H. Gravel Road Maintenance:** "X" street will be researched for Village road status and Widness road will need some gravel as well as the alley located behind Midland Marketplace.
- I. Amenities at the Boat Landing:** We are still awaiting funds for proposed amenities.
- J. Curb and Gutter on Waterfront Dr:** The work for this project has been completed.
- K. Proposed 2021 Roadwork:** The work to be done will be completed late again due to the large paving job in the area. Bob Anderson will contact Jon Humberg of Northwoods Paving to discuss the proposed work to be done and the possibility of some projects being started in 2021 (Pulverizing) and completed in 2022.
- L. Software Purchase:** This topic will be tabled while more suitable method of software is sought.
- M. Fitch Park:** The area has been cleaned up by Public Works. The issue of the abandoned fire extinguisher will be forwarded to the next safety committee meeting and Jim Jonasen will research benches to be installed.
- N. Ditching:** Maple Creek and 3rd street will be needing ditching work done next.
- O. ARPA Spending Plan:** Bob will research the possibility of funds being used for a newer street sweeper.

CORRESPONDENCE: Concern from Rae Anee Kerntz were shared from a submitted email regarding the location of the new speed bumps located near Camp Nebagamon. The bumps will remain where they have been placed.

CLOSED SESSION: A motion was made by Jonasen to move to closed session under section 19.85(c) for employee performance evaluation, seconded by Buchanan. MCU 9:15pm

The committee will return to open session to dispense of any necessary action from said closed session.

The committee returned to open session at 9:28pm.

A motion was made by Jonasen to recommend to the Village Board that current Public Works employee (PW2) Pat Coughlin be promoted to PW1 with a wage of \$26.00/Hr and back pay to be recognized to June 28, 2021, seconded by Buchanan. MC

INFORMATION FROM THE CHAIR: The next regularly scheduled meeting is tentatively scheduled for August 31, 2021, at 5:00pm.

ADJOURNMENT: The committee adjourned at 9:30pm.

Respectfully Submitted,

Daiska Nolan, Village Clerk