

VILLAGE BOARD SPECIAL MEETING MINUTES JULY 29, 2021

PRESENT: Meeting called to order at the Auditorium by Village President Jim Jonasen at 6:30pm. The following answered to roll call: President Jim Jonasen, Trustees Jim Smith, Jason Vee, Eric Anderson (via Online Sources), Adam Buchanan and Bob Anderson. Trustee Jake Fuller was absent. Also present: Village Clerk Daisha Nolan.

POSTING: The agenda was posted at the Auditorium, Post Office, Midland Marketplace and the Village Website.

REVIEW OF AGENDA: No changes.

APPROVAL OF CLERK'S MINUTES: A motion was made by Smith to approve the clerk's minutes from open session on July 13, 2021, as presented, seconded by Vee. MCU A motion was made by Vee to approve the clerk's minutes from closed session on July 13, 2021, as presented, seconded by Smith. MCU

APPROVAL OF INVOICES: A motion was made to approve the invoices printed, with the exception of the invoice presented for animal control services, seconded by B. Anderson. MCU

NEW BUSINESS:

Zoning Administrator Job Description: A motion was made by B. Anderson to approve the Zoning Administrator job description as presented, seconded by Vee. MCU

Ordinance Review: §2.02 Appointed Officials: A motion was made to approve the amendment to §2.02 Appointed Officials to include new administrative titles and zoning administrator, seconded by Buchanan. MCU

Farmer's Market Parking Lot Use: A motion was made by B. Anderson to approve the requested lot use for the new Farmer's Market, seconded by Buchanan. MCU

INFORMATION FROM THE PRESIDENT:

- The next regularly scheduled Village Board meeting will be held on August 10, 2021 at 7pm.

CLOSED SESSION: A motion was made by Smith to move to closed session under Section 19.85(1)(c) considering employment, promotion, compensation and performance evaluation data for village employees. The board will return to open session from said closed session to dispose of any necessary business.

A motion was made by Smith to return to open session at 7:56pm, seconded by Vee. MCU

Katy Hursh was contacted and offered the position of Village Treasurer/Office Assistant at a rate of \$20.00 hour for 35 hours a week. Katy accepted the position.

A motion was made by B. Anderson to promote Daisha Nolan to the Administrator/Clerk position at a pay rate of \$26.00 an hour for 35 hours a week, seconded by Buchanan. MCU

A motion was made by Vee to hire Katy Hursh as Village Treasurer/Office Assistant at a rate of pay of \$20.00 an hour for 35 hours a week, seconded by E. Anderson. MCU

A motion was made by E. Anderson to hire Jay Gallagher as Zoning Administrator position with a \$2000.00 annual pay and 50% of zoning fees and mileage paid as well, seconded by Smith. MCU

A motion was made by B. Anderson to promote Pat Coughin to Public Works 1 at a rate of \$26.00 hour for 40 hours a week with back pay to be recognized from June 28th, seconded by Buchanan . MC

A motion was made by B. Anderson to keep Amy Huber as a part-time village employee at a rate of pay of \$30.00 an hour on an as needed basis, with the Village initiated contact that will be monitored by the Finance Committee, seconded by Smith. MCU

Village Official Appointment:

A motion was made by B. Anderson to confirm the appointment of Jay Gallagher as Zoning Administrator, seconded by Vee. MCU

A motion was made by Buchanan to confirm the appointment of Daisha Nolan as Village Administrator/Clerk, seconded by E. Anderson. MCU

A motion was made by B. Anderson to confirm the appointment of Katy Hursh as Village Treasurer/Office Assistant, seconded by Smith. MCU

ADJOURNMENT: The board adjourned at 8:06pm.

Respectfully submitted,
Daisha Nolan, Village Clerk
Village of Lake Nebagamon