

FINANCE COMMITTEE MEETING -July 6, 2021 – 1:00 PM

PRESENT: Meeting called to order at the Auditorium by Chair, Jim Jonasen at 1:03pm. The following answered the roll call: President Jim Jonasen, Trustee Jason Vee and Trustee Bob Anderson. Also present: Village Clerk Daisha Nolan, Village Administrator Amy K. Huber.

REVIEW OF AGENDA: No changes made.

PUBLIC INPUT: None

Village Employee Hiring Plan and Job Description: The committee discussed restructuring the positions held in the Village Office. A motion was made by B. Anderson to recommend to the Board that the following Job Titles be approved: Zoning responsibilities be designated to the zoning commission while a position for zoning administrator is pursued. The current Village Administrator/Treasurer be restructured to Village Administrator/Clerk with a part time treasurer/office assistant to be available, seconded by Vee. MCU Amy will draft a job posting to be approved at the upcoming Village Board meeting.

A motion was made by Vee to recommend to the the Board to promote Village Clerk Daisha Nolan to the proposed Administrator/Clerk position, seconded by B. Anderson. MCU

CORRESPONDENCE: None

INFORMATION FROM THE CHAIR: The next Finance Committee meeting is tentatively scheduled for July 27, 2021 at 1:00pm.

ADJOURNMENT: The committee adjourned at 1:54pm.

Respectfully submitted,

Daisha Nolan

Daisha Nolan, Clerk

Village of Lake Nebagamon