

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

May 25, 2021 CTO 5:00pm

ROLL CALL: The following answered to roll call - Chair Bob Anderson, President Jim Jonasen, Trustee Eric Anderson and Trustee Adam Buchanan., Also present: Public Works Lead Paul Urbaniak, Public Works Operator Pat Coughlin, Village Administrator Amy K. Huber and Village Clerk Daisha Nolan.

REVIEW OF AGENDA: No Changes

MINUTES: A motion was made by Jonasen to approve the regular session minutes from May 4, 2021 as presented, seconded by E. Anderson. MCU A motion was made by Jonasen to approve the closed session minutes from May 4, 2021 as presented, seconded by Buchanan. MCU

PUBLIC INPUT: None

NEW BUSINESS:

1. **Operator's Report:** Paul Urbaniak presented the Operator's Report. A motion was made by Jonasen to recommend that the Village Board review §3.02 of the employee handbook, Rest and Lunch Breaks, seconded by E. Anderson. MCU
2. **Tool Purchasing:** A motion was made by E. Anderson to purchase the presented plate compactor from Home Depot in the amount of \$579.00 from the tool budget, seconded by Buchanan. MCU A motion was made by Buchanan to purchase the post driver presented from the tool budget, seconded by Jonasen. MCU
3. **Protective Equipment:** A motion was made by Jonasen to allow reimbursement to public works employees in the amount of \$150.00 per a calendar year towards steel toe work boots, upon production of a purchase receipt, seconded by Buchanan. MCU
4. **Public Works Auxiliary Vehicle Purchase:** Comparisons were presented between a 2012 Ford F-150 and 2021 Ford F-150. A motion was made by Jonasen to recommend to the Board to purchase the 2021 Ford F-150 through financing, based on the estimate of \$23,848.00, seconded by Buchanan. MCU A motion was made by E. Anderson to recommend to the Board to offer a \$200.00 a month truck allowance to Public Works lead operator to utilize personal truck for work until the new truck arrives, seconded by Buchanan. MCU
5. **Gravel Road Maintenance:** Gravel should be ordered for the garage to stockpile, if needed.
6. **Amenities at the Boat Landing:** A motion was made by Jonasen to purchase three horizontal bumpers for boat dock, seconded by E. Anderson. MCU Jonasen will meet with Public Works and Sutulas to finalize the plans for placing the handicapped porta potty at the boat landing.
7. **Curb and Gutter on Waterfront Dr.:** B. Anderson presented specifications for the project. Amy will post for bids and reach out to local companies.
8. **2021 Proposed Road Work:** This will be tabled.
9. **ARPA Funds:** Committee was asked to read provided resources and brainstorm ideas towards the use of the funds.

CORRESPONDENCE: None

CLOSED SESSION: No closed session will be held.

INFORMATION FROM THE CHAIR: The next regularly scheduled meeting is tentatively scheduled for June 22, 2021 at 5:00pm

ADJOURNMENT: The committee adjourned at 6:05pm.

Respectfully Submitted,

Daiska Nolan, Village Clerk