

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

April 28, 2020 CTO 3:00pm

ROLL CALL: The following answered to roll call - Chair Bob Anderson, Trustee Patti Coughlin was present through online resources. Also present: Village Administrator Amy K. Huber, Village Clerk Daisha Nolan, Village President Darrell Kyle and previous committee chair Jim Jonasen..

REVIEW OF AGENDA: No changes made.

MINUTES: A motion was made by Coughlin to approve the open session minutes, as presented, from February 20, 2020, seconded by Anderson. MCU A motion was made by Coughlin to approve the closed session minutes, as presented, from February 20, 2020, seconded by Anderson. MCU

PUBLIC INPUT: None

NEW BUSINESS:

Procedures Manual: A review of the process behind developing a proper procedures manual was done.

2020 Work List: The 2020 work list was reviewed with previous chair Jim Jonasen.

Reallocation of Surplus 2019 Funds: Reallocation of funds was discussed with no specific recommendations.

Cleveland Road Culvert: Anderson will be gathering more information on Cleveland Road Culverts.

Ballfield Gate: The lock on the ball field gate has been directed to be removed.

Public Works Equipment Purchase: The purchase of a street sweeper attachment, three point grader and skid steer attachment were discussed. Further quotes will be sought. A motion was made by Anderson to recommend to the Board to discuss the skid steer attachment, seconded by Coughlin. MCU

Boat Landing Grant/Dock Bids: This will be tabled to the next meeting to catch up the new committee on the details of the Grant and procedure.

Dairy Queen Dock Ramp Purchase: Anderson will be researching prices for docks.

Lead Public Works Report: New Lead Public Works Nick Hofstader presented new equipment maintenance forms and updated the committee on his progress in his initial weeks of hire.

CORRESPONDENCE: None

A motion was made by Anderson to move to close session under section 19.85(1)(C) employee evaluation data, seconded by Coughlin. MCU 4:06pm

The committee adjourned from the closed session at 4:30pm.

Respectfully Submitted,
Daisha Nolan, Village Clerk