

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

December 17, 2019, CTO 6:04pm

ROLL CALL: The following answered to roll call - Chair Jim Jonasen, Trustees Jake Fuller and Patti Coughlin. Also present: Village Administrator Amy K. Huber, Village President Darrell Kyle and Village Clerk Daisha Nolan. Trustee Nelson was absent.

REVIEW OF AGENDA: No changes made.

MINUTES: A motion was made by Fuller to approve the open session minutes, as amended, from November 11, 2019, seconded by Coughlin. MCU A motion was made by Coughlin to approve the closed session minutes as presented from November 11, 2019, seconded by Fuller. MCU

PUBLIC INPUT: None

NEW BUSINESS:

- A. Snowblower: Specs were shared for a snowblower attachment to be used on existing village equipment. This attachment would assist with widening roads and better snow placement in areas where space is lacking. A motion was made by Fuller to forward the request to the Village Board, with 2 additional quotes to be received prior to the January 7th Board meeting, seconded by Coughlin. MCU
- B. Procedures manual: A working draft of a procedural manual was reviewed. Each section will be focused on independently to develop a final copy, with Roads/General being the first to be finalized. The committee will bring forth suggestions for the draft at the next meeting.
- C. Snow Plowing Plan: The routes currently performed by Public Works for snow plowing were presented. Suggestions for new routes, to focus on efficiency and a priority for bus routes to be cleared in the mornings, were discussed.
- D. Garage Furnaces: Upon inspections from SWL&P and Young plumbing, it was discovered that 2 furnaces will need replacement at the Village Garage. A motion was made by Fuller to recommend to the board the 2 new furnaces be purchased for the Village garage at a cost not to exceed \$7000.00 with funds to be used from the Capital Fund, seconded by Coughlin. MCU
- E. Fire Inspections: Completed inspections for the Auditorium, the Village Garage located at Industrial Park, and Fire Hall were reviewed, with violations discussed and solutions for them planned to bring each building to compliance.
- F. Well Point - Correspondence from Jim Nicholas was reviewed.
- G. Pickleball Request - Correspondence from Rodger Drolsum was shared. A motion was made by Fuller to deny the request to play pickleball indoors at the Auditorium during the winter season due to liability and potential damage to the building and fixtures, seconded by Coughlin. MCU

CORRESPONDENCE: None

A motion was made by Fuller to move into closed session under section 19.85(1)(c) regarding employee evaluation data pertaining to Probationary Performances Objectives, seconded by Coughlin. MCU 8:52pm

The committee adjourned from closed session.

Respectfully Submitted,
Daisha Nolan, Village Clerk