

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

September 24, 2019 - 7:02

ROLL CALL: Chair Jim Jonasen, Trustee Jake Fuller, Trustee Patti Coughlin and Trustee Rocky Nelson. Also present: Village Administrator, Amy K. Huber, Village President Darrell Kyle and Village Clerk, Daisha Nolan.

Public Works employees Jim Dawson and Dennis Paulson were in attendance to take part in the discussion regarding snow plowing and were invited to stay for part of the closed session discussion.

REVIEW OF AGENDA: Closed session was moved to the top of the agenda as well as snow plowing to accommodate early input from Public Works staff present at the meeting.

MINUTES: A motion was made by Coughlin to approve the Open Session minutes as presented from August 27, 2019, seconded by Fuller. MCU A motion was made by Fuller to approve the closed session minutes as presented from August 27, 2019, seconded by Nelson. MCU

PUBLIC INPUT: None

OLD BUSINESS:

- A. Snow Plowing - Public Works employees discussed the current practices used for snow plowing. Monroe has been contacted to refresh training on equipment used for plowing.

A motion was made by Fuller to move into closed session under section 19.85(1)(c) regarding employee evaluation data/compensation., seconded by Nelson. MCU 7:20

A motion was made by Nelson to return from Closed Session, seconded by Fuller. MCU 8:06pm.

- B. Stormwater Runoff/Boat Landing Project - A resolution will be drafted and brought to the board.
- C. E. Robin Lane- Awaiting bid.
- D. Runoff at 7103 East Lake Blvd. - Letter will be drafted and sent to address driveway location.
- E. Bates Road - Awaiting legal opinion form Village Attorney Kyle Torvinen.
- F. Operator Training and Development - Monroe is able to come help with a brush up on equipment before winter.
- G. Sidewalk/Driveway 11505 & 11507 E Waterfront Drive - The resident has been informed that it is their responsibility to repair the sidewalk.
- H. Cleveland Road - Letters have been sent. A second round of letters will be sent to necessary residents with an expiration of November 1, 2019 to complete necessary work themselves.
- I. Timber Ridge Rd - Similar letter sent to Timber Ridge Road residents as those sent to Cleveland Road Residents.
- J. Waterproofing Auditorium Basement - Motion was made by Fuller to recommend to the board to accept the estimate from Northern Basement Systems with funds from the Capital Fund, seconded by Jonasen. MCU
- K. Guardrails at Camp Nebagamon Drive - Guardrails are on hand, public works will put them in place.

NEW BUSINESS:

- A. Fire Hall Maintenance/AC Unit - Benson Electric provided an estimate to get the AC Unit currently installed working properly, the estimate will not exceed \$500.00. A fire hall maintenance line item is needed in order to go ahead with the repair.
- B. Public Works Project Scheduling: A calendar will be posted in the office to provide better communication and planning between office staff and public works staff.

- C. Mowing: The expense of cemetery mowing and the options to hire out mowing in various village locations was discussed.
- D. Classics by the Lake Donation - A motion was made by Jonasen to recommend to the board that we suggest a donation of 3 bike racks and no bench with locations to be determined prior to the board meeting, seconded by Coughlin. MCU
- E. 2020 working budget - The public works budget was presented. Numbers will be finalized at the October Committee meeting.

CORRESPONDENCE: Lake Association Correspondence - The board will respond with acceptance of the help offered by the Lake Association and the new Shoreline ORdinance will be provided to the association so that they can help with spreading the work around the lake.

ADJOURNMENT: A motion was made by Fuller to adjourn, seconded by Coughlin. MCU 9:10 pm

Respectfully Submitted,
Daisha Nolan, Village Clerk