

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

June 5, 2019 - 5:00

ROLL CALL: Chair Jim Jonasen, Jake Fuller and Patti Coughlin. Also present: Village Administrator Amy K. Huber, Village Clerk Daisha Nolan. Absent Steve Hopkins

REVIEW OF AGENDA: No changes.

MINUTES: A motion was made by Fuller to approve the regular session minutes from April 30, 2019 as presented, seconded by Fuller. MCU Fuller made a motion to approve the closed session minutes from April 30, 2019 as presented, seconded by Coughlin. MCU

PUBLIC INPUT:

- A. No public input.

OLD BUSINESS:

- A. Electronic Locks - A motion was made by Coughlin to enter into a contract with Northern Door Hardware, Inc. to install electronic locks at the Auditorium main entrances and public bathroom entrances using the Auditorium equipment budget, seconded by Fuller. MCU
- B. Road Mower, Snow Blower and Wood Chipper - Further review will be done for options to purchase a used wood chipper.
- C. Auditorium Gutters - Installation of Gutter is scheduled to start this week.
- D. Stormwater Runoff - Boat Landing Project - Grant applications will be completed by Jonasen and Huber for the February 2020 deadline.
- E. X St. Reversal of Discontinuance - A prescriptive easement has been set from public use the past 20 years.
- F. E. Robin Lane - Review of Robin Lane will continue.
- G. Runoff at 7103 East Lake Blvd. - Discussion had with a conclusion to refer to K. Torvinen.
- H. Bate Road: The discontinuance of Bates Road will be beginning.
- I. Grooved Ice Scraper Blade: Hopkins researching for next committee meeting.
- J. Operator Standards of Performance: The Board accepted the revised job descriptions for Public Works 1 and Public Works 2. Jonasen and Huber will meet with the public works employees to address any questions and schedule reviews.
- K. Operator Training and Development: A motion was made by Fuller to approve the car rental and 1 night per diem for public works employees to attend equipment training in Sun Prairie, seconded by Coughlin. MCU
- L. 11505 & 11507 Waterfront Drive: Huber will draft a letter to the homeowner to inform them of repair options.
- M. Cleveland Road: Contact will be made with Jim Borgeson and Sean Smith to begin a repair plan
- N. Timber Ridge Rd: Repair plans were discussed.

NEW BUSINESS:

- A. Auditorium Roof Leaks/Ventilation: Ryan Schwiekert will be contact to remove roof ventilation hip vents.
- B. Street Sweeping: Future street sweeping protocol was discussed.
- C. Boils in East Lake Blvd: Repair plan was discussed
- D. WISLER 2019 Pavement Rating: This will be scheduled for a future date in the summer, to be completed by December 15th.
- E. No Smoking Signs: Huber will purchase new No Smoking Signs to support the recently adopted ordinance changes in Chapter 20, §20.03 of the Village Ordinance.

- F. Culvert Replacement: The committee discussed culverts that are the village's responsibility to repair.
- G. Disbursement of remaining road funds was discussed as it pertains to road damage severity. Moving forward Timber Ridge will take top priority.

ADJOURNMENT: Motion to adjourn made by Fuller and seconded by Coughlin. MCU 6:55pm

Respectfully submitted,

Daisha Nolan
Village Clerk