

**The Board of Trustees of the Village of Lake Nebagamon does ordain as follows:  
Amendment to Chapter 2 of the Municipal Code**

- §2.01 Elected Officials
- §2.02 Appointed Officials
- §2.03 Police Officer
- §2.04 Fire Chief & Fire Inspector
- §2.05 Board of Review
- §2.06 Planning & Zoning Commission
- §2.07 Zoning Board of Appeals
- §2.08 Sanitary Sewer Commission
- §2.09 General Regulations Governing All Officers

§2.01 ELECTED OFFICIALS

- A. Trustees There shall be six Trustees of the Village of Lake Nebagamon. Three Trustees shall be elected at each annual spring election for a term of two years, commencing on the 3<sup>rd</sup> Tuesday of April in the year of their election.
- B. Other Elected Officials The following officers of the Village of Lake Nebagamon shall be chosen at the regular spring election in odd-numbered years for terms of 2 years commencing on the 3<sup>rd</sup> Tuesday of April in the year of their election:

Village President  
Three (3) Trustees

- C. The following officers of the Village of Lake Nebagamon shall be chosen at the regular spring election in even-numbered years for terms of 2 years commencing on the 3<sup>rd</sup> Tuesday of April in the year of their election:

Three (3) Trustees

§2.02 APPOINTED OFFICIALS (amended 12/3/13 & 3/4/14)

- A. Assessor, Attorney, Building Inspector, Clerk, Treasurer/Administrator/Zoning Administrator, and Police Officer. The Village officials hereinafter set forth shall be appointed at the first regular meeting of the Village Board in May of odd-numbered years by the Village President, subject to confirmation by a majority vote of the members of the Board:

Assessor  
Attorney  
Building Inspector  
Treasurer/Administrator/Zoning Administrator  
Clerk  
Police Officer

The Village President shall not vote on the confirmation of such appointments except in case of a tie. The term of office of each official so appointed shall be two years. All terms shall commence on the

15<sup>th</sup> day of May following appointment. The office of Clerk will be a single position and the office of Treasurer/Administrator/Zoning Administrator will be a single position. To be effective as of the 15<sup>th</sup> day of May, or on vacancy of the present officers holding the positions of Clerk and Treasurer, whichever should occur the earliest.

- B. Weed & Health Officer The Weed & Health Officer shall be appointed in May of each year for a term of one year by the Village President. Wis. Stat. § 66.0517

#### §2.03 POLICE OFFICER

- A. Appointment The office of Police Officer shall be filled by the recommendation of the Chair of the Public Safety Committee, and confirmed by a majority vote of the Village Board.
- B. Qualifications Associate's Degree (A.A.) or equivalent qualifications, valid driver's license. The requirements listed in the Village of Lake Nebagamon job description "Police Officer/Marshal" are representative of the knowledge, skill, and/or ability required.

#### §2.04 FIRE CHIEF & FIRE INSPECTOR

- A. Appointment The office of Fire Chief shall be filled by election of a majority vote of the active Fire department members, and confirmed by a majority vote of the members of the Village Board. The Chief shall be elected and confirmed in June of even numbered years, and can be removed for cause after a hearing by action of  $\frac{3}{4}$  of the members of the Village Board, unless his services are sooner terminated by resignation, death or change of residence to outside the Village limits. Upon occurrence of a vacancy in the office of Fire Chief, the ranking officer of the Department shall perform the duties of the Chief until such vacancy can be filled. The Fire Chief shall, by virtue of his/her office, hold the office of Fire Inspector with powers of delegation.
- B. Qualifications The Fire Chief must have completed Wisconsin's Technical Colleges Fire Programs (Entry Fire 1 & 2, Firefighter 1, Firefighter 2, and a state-sponsored officer class) or have filed and completed the reciprocity with the State of Wisconsin that meets or exceeds the aforementioned Wisconsin Technical College programs. The Chief must be an eligible elector in the Village of Lake Nebagamon and have been active (qualifying and maintaining the requirements of the stipend program) for at least 3 years. The Chief must, under everyday circumstances, be capable of timely responding to emergency calls during regular business hours.

#### §2.05 BOARD OF REVIEW

The Board of Review of the Village of Lake Nebagamon shall be composed of eight members, including the Village President, the Village Clerk, and all members of the Village Board of Trustees. The Board of Review shall have the duties and powers prescribed by Wis. Stat. § 70.46.

#### §2.06 PLANNING & ZONING COMMISSION

- A. How Constituted The Village Planning & Zoning Commission shall consist of 5 members. A Board Trustee may be a member. (Amended 11/7/17)
- B. Appointment
1. Citizen and/or Board Members Members shall be appointed by the President for three year terms, except for initial terms. Initial appointments shall include: two for one year, two for two years, and one for three years. The Village President shall appoint all members, including the chairman, subject to a two-thirds majority vote of the Village Board. Members will serve until a

successor is duly appointed and confirmed. Appointments to fill a vacancy shall be for the remaining term of the commissioner involved. Commissioners may serve no more than six consecutive years. After being off the Commission for two years, a person may be reappointed. Commissioners will only be paid for meetings they attend.

#### §2.07 ZONING BOARD OF APPEALS (AMENDED 11/13/12)

The Zoning Board of Appeals of the Village of Lake Nebagamon shall consist of five (5) members, one (1) Village Board Member, one (1) Zoning Board Member and three (3) appointed citizens, and two (2) alternate members, all shall be appointed by the Village President and confirmed by a majority vote of the Village Board. All will have mandated training yearly. Members first appointed shall serve one for one year, two for two years, and two for three years and the alternate members shall serve for three years. Thereafter, all members shall be appointed for 3 years. The board shall have the powers and duties prescribed by Wis. Stat. § 62.23.

#### §2.08 SANITARY SEWER COMMISSION

- A. How Constituted The Sanitary Sewer Commission shall consist of 3 members. A Board Trustee may not be a member.
- B. Appointment Members shall be appointed by the President for three year terms except for initial terms. Initial appointments will be for one, two, and three years. The Village President shall appoint all members, including the chairman, subject to a two-thirds majority vote of the Village Board. Members will serve until a successor is duly appointed and confirmed. Appointments to fill a vacancy shall be for the remaining term of the commissioner involved. Commissioners may serve no more than six consecutive years. After being off the Commission for two years, a person may be reappointed. Commissioners will only be paid for meetings they attend. Current elected Village officials are not eligible for appointment

#### §2.09 GENERAL REGULATIONS GOVERNING ALL VILLAGE OFFICERS

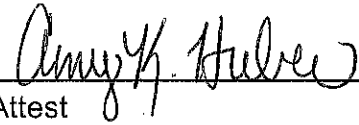
- A. Effect The provisions of this section shall apply to all officers of the village, regardless of the time of creation of the office or selection of the officer unless otherwise specifically provided by ordinance or resolution of the Village Board.
- B. Oath of Office Every officer of the Village, including members of Village boards and commissions, shall before entering upon his/her duties and within 5 days of his election or appointment or notice thereof take the oath of office prescribed by law and file said oath in the office of the Village Clerk, except the Village Clerk who shall file his/her oath in the office of the Village Treasurer. Any person re-elected or reappointed to the same office shall take and file official oath for each term of service.
- C. Vacancies Vacancies in elective offices shall be filled by appointment by a majority vote of the Village Board for the remainder of the unexpired term. Vacancies in appointive offices shall be filled in the same manner as the original appointment of the residue of the unexpired term unless the term for such office is indefinite.
- D. Outside Employment Outside employment is allowed as long as it does not interfere or conflict with such officer's ability to perform his duties in an efficient and unbiased manner. Violation of this provision shall be grounds for removal from office of any such officer.

This Ordinance shall take effect and be in force from and after its passage and posting.

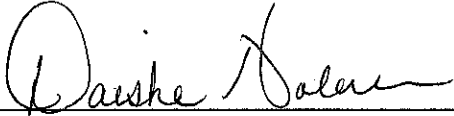
Passed and adopted this 5th day of March, 2019.



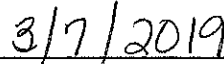
Sonda Strom Larson, Village President



Attest



Daisha Nolan, Village Clerk



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