

SANITARY SEWER COMMISSION MINUTES FEBRUARY 27, 2018 – 6:00 PM

PRESENT: Commissioners: Chair Todd Larson, Howard Levo, Bill Anderson, Operator John Stack, Maintenance Jim Dawson, Swan Dawson. All present.

MINUTES: Motion to approve January 2018 meeting minutes by Larson, second by Levo. MC Motion to approve January 2018 Closed Session minutes by Larson, second by Levo. MC

BILLS: Motion to approve all invoices by Larson, second by Anderson. MC

TREASURER'S: Report was given by S. Dawson. Motion to accept Treasurer's Report as presented by Larson, second by Anderson. MC

CORRESPONDENCE: None.

ADDITIONAL ITEMS: None.

NEW BUSINESS: The owners of the trailer park have an abandoned lateral, the cost of which they deducted from their quarterly sewer payment. Clerk Huber sent them a letter explaining they would either have to cap off the lateral or continue to pay the fee.

OLD BUSINESS Action Items: Maple Creek / Phillips Rd letter will be finished at the March meeting to go out with the sewer bills in April. Clerk Huber contacted Diggers Hotline and is waiting for the packet of information explaining how to register as a utility. Operator Stack feels the change to a more detailed accounting of his time doing salaried duties is a step backward. He stated the whole reason for the current system (being paid a flat rate to cover several different functions of the Operator role as well as being on call for emergencies) was to eliminate the need to keep track and bill for such duties. After discussion, Larson made a motion to strike the log detailing salaried duties item from the job description and the time spent on emergencies will be detailed on the hours beyond salaried hours sheet, second by Levo. MC A final copy of the job description will be filed in the minute book.

MAINTENANCE: Nothing is going on until the Spring except snow plowing. Anderson's brother thinks he can fix the Woodland Trail manhole after the frost for under \$10,000.

OPERATOR'S REPORT: Operator Stack presented his report. Matt Houston will have pricing for spring work available for the March meeting. A new gate is needed at the ponds. Slide, swing and lift gates were discussed. Operator Stack will get prices and report back to the Commission. A valve box was sheared off by the plow, Stack will look into repairs. Stack has put storage shelves in the building by pump station #3. Eliminating or replacing the building was discussed as it is deteriorating. There appears to be some issues with the emergency dialer. Stack will create an error state and do further testing.

CORRESPONDENCE FROM CHAIR: Next meeting will be Tuesday, March 27, 2018 at 6:00PM.

ADJOURNMENT: Motion to adjourn by Larson, second by Levo. MC 7:35pm

Respectfully Submitted,

Amy K. Huber, Clerk