

## **SANITARY SEWER COMMISSION MINUTES JANUARY 30, 2018 – 6:00 PM**

**PRESENT:** Commissioners: Chair Todd Larson, Howard Levo, Bill Anderson, Operator John Stack, Maintenance Jim Dawson, Swan Dawson. All present.

**MINUTES:** Motion to approve November 2017 meeting minutes by Larson, second by Levo. MC

**BILLS:** Motion to approve all invoices by Larson, second by Levo. MC

**TREASURER'S:** Report was given. Motion to accept Treasurer's Report as presented by Larson, second by Anderson. MC

**CORRESPONDENCE:** None.

**ADDITIONAL ITEMS:** Anderson brought the issue of Diggers Hotline to the Commission. The possibility of getting the Sanitary Sewer system on the list of utilities was discussed. Clerk Huber will get more information on joining.

**NEW BUSINESS:** The Sanitary Sewer system will not be eligible for the previously discussed energy saving grant relating to the newly installed VFDs. If the Nebagamon Community Association wants to compile and print a calendar of events for the Village, it can be included in the April and October bills. Work to be completed this year was discussed. Larson made a motion to prioritize the Woodland Trail manhole repair first with the following work coordinated to reduce costs. Flush & Televis Highway B, Lake to Fitch Ave. and Woodland Trail, clean pumping stations, use a camera to investigate and cap Woodland Trail laterals, and level and repair manholes on 3rd St. by trailer park, second by Levo. MC Notification of the spring work was discussed and will be put on the March agenda.

**OLD BUSINESS Action Items:** Maple Creek / Phillips Rd letter is in progress. Operator Stack spent some time with Public Works Staff Paulson doing cross training. Operator Stack's additions and corrections to the emergency call list will be incorporated.

**MAINTENANCE:** Nothing is going on until the Spring. The manholes by the trailer park are elevated and were hit by the plow. Operator Stack and Paulson will coordinate a more functional snow plowing plan for the ponds.

**OPERATOR'S REPORT:** Operator Stack presented his report. One bucket of Biobug Red needs to be ordered. The Operator will get the ordering information to the office. Documentation of hours beyond salary hours was discussed.

**CORRESPONDENCE FROM CHAIR:** Next meeting will be Tuesday, February 27, 2018 at 6:00PM.

Motion made by Larson to move to closed session under Section 19.85(1)(C) employment, second by Anderson. MC 7:55pm

Open session resumed at 9:26pm.

Motion made by Larson to give Operator Stack a \$1.00 per hour raise in lieu of the previously approved 2% raise, effective February 1st, and amend the Sewer Operators Job Description as discussed, second by Anderson. MC

**ADJOURNMENT:** Motion to adjourn by Larson, second by Levo. MC 9:30pm

Respectfully Submitted,

*Amy H. Huber*, Clerk