

**SANITARY SEWER COMMISSION MINUTES October 18, 2017 – 6:00 PM**

**PRESENT:** Commissioners: Chair Todd Larson, Howard Levo, Bill Anderson, Operator John Stack, Maintenance Jim Dawson, Swan Dawson.

**MINUTES:** Motion to approve September 2017 meeting minutes by Larson, second by Levo. MC

**BILLS:** Motion to approve all invoices by Larson, second by Levo. MC

**TREASURER'S:** Report was given.

**CORRESPONDENCE:** None.

**ADDITIONAL ITEMS:** None.

**NEW BUSINESS:** Operator job description and wage review tabled to closed session.

**OLD BUSINESS Action Items:** Sycom's bid to upgrade to VFD's and lift station maintenance came in at \$13,800.00, \$800 over the proposal. Motion by Larson to approve the \$13,800 bid, second by Anderson. MC Woodland Trail laterals will be excavated toward the end of the month. Maintenance crew will measure from the manholes to estimate location. Maple Creek and Phillips Road letter tabled. Highway B project is in progress and should be done by the end of the week. 10 total manholes on Highway B will be uncovered and brought to grade. If time allows, the crew will cleanout manholes and fix the worst Woodland Trail manhole.

**MAINTENANCE:** Dosing siphons will be winterized at the end of the month.

**OPERATOR'S REPORT:** Stack gave report and informed the Commission Young Plumbing will be replacing control valves by the end of the month.

**CLOSED SESSION:** Motion made at 7:05pm by Larson to go into closed session under Section 19.85 (1)(C) employment, second by Anderson.

Returned to open session at 7:39pm

Motion made by Larson to give Operator a 2% raise (effective January 1, 2018) to match raise given to Village Employees, second by Anderson. MC

Motion made by Larson to amend Operator Job Description as discussed in closed session and put forward changes for final approval next month, second by Levo. MC

**CORRESPONDENCE FROM CHAIR:** Next meeting will be Tuesday, November 28, 2017 at 6:00PM.

**ADJOURNMENT:** Moved by Larson, second by Anderson to adjourn at 7:42pm. MC

Respectfully Submitted,

*Amy K. Huber*, Clerk