

## **ZONING COMMISSION MINUTES March 20, 2017 – 6:30 PM**

**Present:** Tim Huber, John Borg, Sheri Feiro, Mike Ross, Ryan Radosevich, and Swan Dawson.

**Call to Order:** By Tim Huber at 6:30pm.

**Minutes:** Motion to approve January 9, 2017 minutes by Feiro second by Borg. Note to have administrator check January note regarding handling of variances in ordinance. MC

**Suspend Regular Meeting to act on the following request:** Kevin Donley request on 7178 Phillips Road on a nonconforming lot to build a garage. S. Dawson reported that Mr Donley had all applications filled out and met all setbacks according to zoning. Chair Huber and Dawson were familiar with property and information on application as presented. Moved by Ross second by Feiro to approve request to build a garage on nonconforming lot. MC

**Monthly Business:** S. Dawson reported that Kyle Torvinen is reviewing the Shoreland Ordinance with a few changes and will get them back to us. Since our amendments given to Mr. Torvinen came in most part from the County it should only have a few changes. Discussion of R-1 and R-2 Zoning Districts with review on procedures. In these districts the main point is that there are regular permits and then ones that require a conditional use.

**Review of Monthly Permits:** No permits in January and February. Packet given to Zoning Commission regarding our process of permits and information regarding our UDC inspector Rob Leitha explaining what he does and the information he supplies to the state. In January Dawson, Leitha and Nola L. from state met and went over the building permit process in the Village. Information has been given to the Village Board and now Zoning Commission. Property on Bankey Road is being checked as may have a second residence which is against zoning regulations. Letter sent to property owner on East Lake Boulevard with regards that his paper work had not been submitted to the Village to finalize his building construction. The permit process packet now has attached the ordinance with regards to the Uniform Dwelling Code which was passed several years back by the Village Board.

**Correspondence:** Letter from Douglas County Zoning acknowledged as John Johnson property adjoins the Village and special permits are sent to the adjoining Village or Town.

**Correspondence from Chair:** No correspondence from Chair and a topic will be forwarded to commission members during the month. Next meeting date will be April 17, 2017.

**Adjournment:** Moved by Radosevich, second by Borg to adjourn at 7:15pm. MC

Respectfully Submitted,

*Swan Dawson*, Acting Clerk